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DEPARTMENT OF RESOURCE MANAGEMENT



**SOLANO
 COUNTY**

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**Public Works – Engineering Services Division
SIGN APPLICATION FORM**

Sign Type (Check all that apply)	Fees FY 22-23
Installation of Private Road Name Sign	\$ 544.00
Replace Sign (Routine Trip)	\$ 340.00
Replace Sign (Special Trip)	\$ 496.00
Renaming of a Private Road Sign	\$ 544.00

APPLICANT NAME		Telephone Number	
Address		Email (optional)	
City	State	Zip Code	
PROPERTY OWNER NAME		Telephone Number	
Address		Email (optional)	
City	State	Zip Code	
Private Road Name To be Printed on Plaque for New Sign (PLEASE print Clearly)			
Private Road Name To be Printed on Plaque for Sign Replacement or Renaming (PLEASE print Clearly)			
Location of Private Road Name Plaque			
PRIVATE ROAD SIGN FEE			
Amount of Payment:		Date Payment Received:	
FOR OFFICIAL USE ONLY			
Application Received by:		Date Received:	
Planning Approval:		Date Approved:	
Installation by:		Date installed:	

SAEED IRAVANI
 Building Official
 Building & Safety

ALLAN CALDER
 Program Manager
 Planning Services

EDMOND STRICKLAND
 Manager
 Environmental Health

SARAH PAPPAKOSTAS
 Administrative Services
 Manager
 Administrative Services

MATT TUGGLE
 Engineering Manager
 Public Works
 Engineering

CHARLES BOWERS
 Operations Manager
 Public Works
 Operations

CHRIS DRAKE
 Parks Services
 Manager
 Parks

MISTY KALTREIDER
 Water & Natural
 Resources Program
 Manager

PRIVATE ROAD SIGN CONDITIONS

1. If the applicant/property owner is applying for a new private road name sign and the County is responsible for the installation, he/she must apply for an encroachment permit with the encroachment permit fee will be waived.
2. If the applicant/property owner is applying for a new private road name sign and the County is not responsible for the installation, he/she must apply for an encroachment permit and pay for an encroachment permit fee.
3. Applicant/Property Owner(s) are aware that the standard size for private road name is 30 inch (length) by 6 inch (height) with 4 inch letters.
4. Private Road Signs will have white legend and border with brown background.
5. New Private Road Name Sign fee includes installation of post, anchor and road name plaque.
6. The applicant/property owner(s) understands that Solano County shall not be responsible for any future repair and maintenance for the private road name sign.
7. The applicant/property owner(s) agrees to assume responsibility for the maintenance and repair of the installed private road name sign.
8. Applicant/Property Owner(s) have read and understand the "Policy on Neighborhood Watch Signs" from Solano County's Department of Resource Management.
9. Applicant/Property Owner(s) have read and understand the Encroachment Permit standard conditions from Solano County's Department of Resource Management.

Applicant Signature

Date

Applicant Name (Printed)