

COUNTY ADMINISTRATOR'S OFFICE

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To: Board of Supervisors
From: Birgitta Corsello, County Administrator
Date: September 17, 2012
Subject: Biweekly Update of Significant Issues

1. County Administrator's Update on Contracts

The County Administrator signed no contracts of significance since the last Significant Issues update.

2. Gomer School Discussion Delayed

In response to public comment at the July 24, 2012 Board of Supervisors meeting, the Department of Resource Management was directed to report back to the Board with an update on the Solano County Office of Education's (SCOE) disposition of the Gomer School site at 4522 Abernathy Road in the Suisun Valley area. At the September 12, 2012 Solano County Board of Education meeting, the Board declared the Gomer School site as surplus and directed the County Office of Education staff to return at a future meeting with additional information on how they might handle selling or leasing the site. In order to allow adequate time for the County Board of Education to explore these options, the Associate Superintendent has suggested that the County Board of Supervisors defer this discussion until after further analysis is performed by SCOE staff and an action by the SCOE is on the horizon. The Associate Superintendent has indicated the SCOE's intent to consult with County staff as the project moves forward.

- Contact: Bill Emlen, Resource Management Director, 784-

3. DCSS Connects with Delinquent Child Support Customers

During August 2012, the Department of Child Support Services (DCSS) celebrated Child Support Awareness Month by offering special programs to help customers who have gotten behind in making child support payments. Customers with delinquent child support balances received a letter (in English or Spanish) and an automated telephone message from Solano DCSS inviting them to come into or contact the office any Wednesday during the month of August to meet with a child support professional. Staff was available to work with customers to:

- Release a suspended driver's or other professional license;
- Review a case to determine eligibility for a compromise on overdue balance;
- Modify a child support order; or
- Secure a child support payment.

The campaign was well received by customers, with 282 non-custodial parents responding to the letter and/or phone message (191 people came to the office and another 91 people were interviewed by phone). As a direct result of the campaign, DCSS collected \$22,477 in delinquent child support payments (above regular collections for the month) and another \$7,903 promised for payment within 30 days. DCSS also released 115 suspended driver's licenses, submitted 37 cases for review for modification of a court order, referred 87 cases for possible compromise of arrears owed, and received 100 new non-custodial parent addresses and 34 employer addresses. New income withholding orders were issued to 32 employers.

- Contact: Pamela Posehn, Child Support Services Director, 784-3606.

4. Child Support Services Now on Facebook

One of Department of Child Support Services' 2012 goals is to provide excellent customer service by exploring the feasibility of using technology, media and social networking to provide child support information. Since Facebook is the leading social media network used daily by millions of people, DCSS decided to take advantage of this free tool as another means to connect with customers. Developing a presence on Facebook provides DCSS the opportunity to become part of an online community readily accessed by our customers and in an environment that is familiar to and comfortable for them. DCSS will use Facebook as an informational page to promote DCSS workshops, family events in the community, and special incentive programs. The webpage also provides payment information, office hours and links to other child support and family services. DCSS does not permit posting of confidential information on the Facebook page. The webpage is monitored daily to review the comments posted. Any comments deemed inappropriate will be removed. The DCSS Facebook page can be found and liked at <https://www.facebook.com/#!/pages/Solano-County-Department-of-Child-Support-Services/288501257894825>.



- Contact: Pamela Posehn, Child Support Services Director, 784-3606.

5. County Vacancy Rate Report as of September 1, 2012

There were 2,579.6 allocated positions in the County as of the September 1, 2012 pay period, of which 208.675 or 8.09% were vacant. Departments obtained authorization to fill 136 of those vacant positions, which represents a vacancy rate of 5.42% for requested positions. A spreadsheet detailing the vacancies by department attached.

- Contact: Marc Fox, Director, Human Resources, 784-2552



COUNTYWIDE VACANCY REPORT

Department	Current # Allocations	Current # Filled	Current # Vacant	Current # Req's	Current % Requested to Fill	Pay Period of 09/01/12		Pay Period of 07/07/12		Pay Period of 12/24/11		Pay Period of 07/09/11		Pay Period of 12/25/10		Pay Period of 07/10/10		Pay Period of 12/26/09	
						Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate
Agriculture	17.5	17	0.5	0	N/A	0.00%	2.86%	0.00%	2.86%	5.71%	5.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	9.09%
Assessor/Recorder	48	47	1	0	N/A	0.00%	2.08%	2.11%	3.13%	2.13%	2.13%	2.22%	10.20%	7.69%	9.43%	2.00%	5.77%	0.00%	0.00%
Auditor/Controller	31	29	2	2	100.00%	6.45%	6.45%	0.00%	0.00%	0.00%	0.00%	0.00%	3.33%	3.23%	3.23%	3.13%	3.13%	3.13%	6.06%
Board of Supervisors	10	9.75	0.25	0	N/A	0.00%	2.50%	0.00%	2.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Cooperative Extension-UC	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
County Administrator's Office	23	22	1	0	N/A	0.00%	4.35%	4.35%	8.33%	0.00%	4.17%	4.00%	7.69%	4.00%	7.69%	11.54%	14.81%	4.76%	16.67%
- CAO - Administration	14	13	1	0	N/A	0.00%	7.14%	7.14%	7.14%	0.00%	0.00%	7.14%	13.33%	7.14%	13.33%	20.00%	25.00%	10.00%	30.77%
- CAO - Clerk of the BOS	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- CAO - 1st 5	7	7	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	12.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
County Counsel	17.55	17.55	0	1	200.00%	5.39%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	6.76%	0.00%	2.11%	0.00%	2.96%	0.00%	7.72%
Child Support Services	106	103	3	2	66.67%	1.90%	2.83%	0.94%	0.94%	0.00%	0.95%	3.85%	4.76%	7.41%	5.66%	1.90%	3.27%	0.00%	1.40%
Information Technology	52	50	2	2	100.00%	3.85%	3.85%	3.85%	3.85%	0.00%	0.00%	0.00%	1.92%	0.00%	1.75%	0.00%	0.00%	0.00%	6.45%
District Attorney	113.5	109	4.5	3	66.67%	2.68%	3.96%	0.00%	3.67%	1.89%	4.39%	1.91%	10.15%	0.00%	6.81%	0.85%	6.30%	3.94%	10.29%
General Services	90.6	86.6	4	1	25.00%	1.14%	4.42%	0.00%	4.44%	0.00%	2.25%	1.07%	1.07%	0.86%	2.53%	0.00%	3.20%	0.72%	4.39%
Health & Social Services	1084.95	949.275	135.675	86	63.39%	8.31%	12.51%	7.77%	12.59%	5.12%	9.60%	4.42%	10.83%	3.13%	7.20%	4.62%	8.14%	3.34%	9.28%
- H&SS - Admin	69	66	3	1	33.33%	1.49%	4.35%	2.94%	7.04%	2.99%	10.96%	9.66%	12.08%	0.00%	2.58%	0.00%	5.56%	2.45%	4.22%
- H&SS - CWS	109	103.5	5.5	2	36.36%	1.90%	5.05%	3.70%	4.59%	3.00%	3.00%	6.00%	9.62%	0.00%	1.90%	7.62%	8.49%	0.00%	7.44%
- H&SS - E&ES	343.15	310.4	32.75	31	94.66%	9.08%	9.54%	12.15%	13.66%	7.80%	8.10%	5.50%	10.43%	2.33%	6.67%	3.56%	5.19%	5.12%	9.25%
- H&SS - FHS	161.5	105.575	55.925	31	55.43%	22.70%	34.63%	11.54%	21.94%	13.79%	26.04%	10.61%	13.81%	4.72%	8.50%	14.00%	14.55%	1.53%	10.41%
- H&SS - IHSS	3.75	3.75	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	25.00%	0.00%	25.00%
- H&SS - MH Managed Care	8	8	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.00%	0.00%	25.00%	0.00%	12.50%	0.00%	0.00%
- H&SS - MH	133.5	115.75	17.75	10	56.34%	7.95%	13.30%	6.26%	10.97%	0.79%	7.13%	0.68%	15.32%	4.20%	10.90%	4.50%	11.61%	1.56%	6.02%
- H&SS - ODAS	55.5	53.5	2	1	50.00%	1.83%	3.60%	1.83%	3.60%	1.83%	3.60%	3.60%	10.08%	3.48%	9.76%	0.00%	2.06%	4.12%	26.19%
- H&SS - PHS	130.05	114.3	15.75	8	50.79%	6.54%	12.11%	5.89%	20.17%	1.71%	9.28%	0.87%	8.80%	6.69%	8.72%	3.72%	8.33%	5.70%	9.11%
- H&SS - Substance Abuse	17.5	17.5	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.13%	7.50%	0.00%	15.22%
- H&SS - Welfare Admin	54	51	3	2	66.67%	3.77%	5.56%	3.77%	5.56%	2.96%	8.39%	0.00%	4.20%	4.32%	5.67%	5.76%	8.14%	4.26%	9.40%
Human Resources	25	21	4	3	75.00%	12.50%	16.00%	15.38%	15.38%	0.00%	3.85%	0.00%	5.66%	3.64%	3.64%	3.85%	10.71%	3.45%	9.68%
Library	111.5	106.75	4.75	1	21.05%	0.93%	4.26%	1.80%	2.02%	0.00%	1.10%	0.00%	3.22%	0.00%	5.86%	0.00%	5.26%	0.77%	4.43%
Probation	198.5	180.5	18	7	38.89%	3.73%	9.07%	5.26%	10.89%	7.35%	8.60%	2.11%	9.49%	0.92%	1.83%	0.00%	2.44%	0.00%	5.03%
Public Defender	71.5	70.5	1	1	100.00%	1.40%	1.40%	0.00%	0.00%	4.17%	2.82%	4.35%	4.35%	2.70%	2.70%	4.35%	4.35%	0.00%	12.35%
Resources Management	111	108	3	1	33.33%	0.92%	2.70%	1.83%	3.17%	2.74%	4.48%	0.90%	2.64%	2.74%	2.71%	0.00%	2.72%	1.75%	11.79%
- Delta Water Act Division	1	0	1	0	N/A	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
- Public Works	61	60	1	1	100.00%	1.64%	1.64%	1.64%	0.83%	5.04%	6.61%	1.65%	3.25%	4.72%	4.72%	0.00%	1.57%	3.15%	16.33%
- Resource Management	49	48	1	0	N/A	0.00%	2.04%	2.08%	4.08%	0.00%	2.00%	0.00%	1.96%	0.00%	2.17%	0.00%	4.35%	0.00%	5.66%
Sheriff's Office	449	425	24	26	108.33%	5.76%	5.35%	5.09%	4.87%	6.37%	6.35%	2.22%	2.45%	0.99%	1.47%	2.92%	3.27%	1.12%	4.22%
Treasurer-Tax Collector-County Clerk	13	13	0	0	N/A	0.00%	0.00%	7.14%	0.00%	8.33%	15.38%	7.69%	7.69%	0.00%	0.00%	0.00%	6.67%	0.00%	0.00%
Veterans Services	4	4	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	16.67%	0.00%	0.00%	0.00%	0.00%
Countywide Total	2579.600	2370.93	208.675	136.00	65.17%	5.42%	8.09%	5.02%	7.87%	4.18%	6.60%	2.93%	7.27%	2.32%	4.93%	2.79%	5.56%	1.93%	7.28%